

# RANDOLPH EASTERN SCHOOL CORPORATION

731 North Plum Street  
Union City, IN 47390  
Phone 765.964.4994  
Fax 765.964.6590

## Donation Acceptance Form - Cash Gifts, Grants or Bequests

*The acceptance of these donations shall have prior approval by the Board  
of School Trustees per Board Policy 7230*

Donated Item: \_\_\_\_\_

Date Received: \_\_\_\_\_ Item Value: \_\_\_\_\_

Received From:

Name
Address
Phone Number

\_\_\_\_\_  
Donation Received By

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Approval Date

*Note: Cash donations that are Extra-Curricular in nature may be accounted for in the Extra-Curricular Account.  
Any Corporation donations shall be accounted for in the Corporation records.*