

MUNCIE AREA CAREER CENTER UPDATE ON COVID-19 RESPONSE AND E-LEARNING PLAN

March 17, 2020

Dear MACC Students and Families,

In addition to sharing with you a report card for the third quarter of the 2019-2020 school year, I wanted to take this opportunity to communicate with everyone regarding Muncie Community Schools' (MCS) ongoing response to COVID-19. As you know, the MACC follows MCS protocols in most situations, and this is no exception. At this time, MCS has closed schools and will utilize e-learning between now and Monday, April 6. Here is how we are approaching e-learning:

- MACC instructors have prepared e-learning materials for this week and are working on e-learning materials for the week of March 30-April 3 (there are no e-learning assignments for March 23-27, as this is our Spring Break). **For Welding and Automation students, Ivy Tech instructors will provide direction on how to complete distance learning assignments, most likely through IvyLearn.**
- Students may receive assignments through hard copy (distributed March 13 or mailed to their home address) or online avenues (Schoology, email, etc.).
- Instructors may send out daily announcements and assignments for March 16-20 and March 30-April 3; students should continually check for such communications.
- Students should complete and submit assignments in the manner and timeframe outlined by their instructor. Work assigned and collected during the e-learning period can be included in the program's gradebook for fourth quarter.
- If you or your student has a question about e-learning, the first point of contact will be the MACC instructor. Email is the best way to reach them at this time; instructor email accounts are listed below:

Automotive – Mr. Michelini	robert.michelini@muncieschools.org
Automation – Mr. Steele and Mr. Gonzales	dstele4@ivytech.edu; bgonzales6@ivytech.edu
Biomedical – Mrs. Phillips	gina.phillips@muncieschools.org
Construction – Mr. Penrod	jeremy.penrod@muncieschools.org
Cosmetology – Mrs. Robinson	erica.robinson@muncieschools.org
Criminal Justice – Mr. Lacy	jeff.lacy@muncieschools.org
Dental Careers – Mrs. Brown	carolyn.brown@muncieschools.org
Early Childhood Education – Ms. Harris	amanda.harris@muncieschools.org
Electrical – Mr. Neal	jpat.neal@muncieschools.org
Fire and Rescue – Mr. Horner	christopher.horner@muncieschools.org
Health Science – Mrs. Oxley & Mrs. Stewart	tracy.oxley@muncieschools.org; whitney.stewart@muncieschools.org
Welding – Mr. Morrow and Mr. Hodson	emorrow12@ivytech.edu; thodson1@ivytech.edu

We will continue to update you regarding our plans as they develop. If you do not receive our automated phone calls and text messages, please email (lisa.tuttle@muncieschools.org) or call to update your contact information. We hope that all of our MACC students and families are able to stay safe and well during this time, and that you will let us know how we can support you.

Regards,

Caleb J. Beasley
Principal